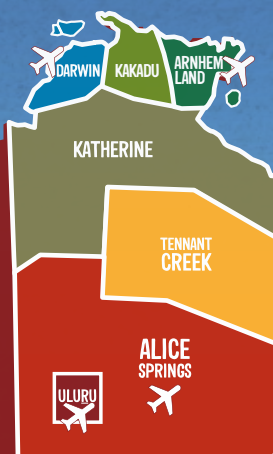


# SAVE & LEARN IN THE NORTHERN TERRITORY

Australia's Northern Territory is an exceptional place to visit on an international study tour. Tourism Northern Territory understands that cost is a major factor when planning study tours, so we have put together Australia's Northern Territory International Study Tour program. The program is aimed at international study tour groups with funding of up to \$1000 AUD available towards study tours to the Northern Territory.

See our website for more information [ntlearningadventures.com](http://ntlearningadventures.com)



[ntlearningadventures.com](http://ntlearningadventures.com)  
[education.tourismnt@nt.gov.au](mailto:education.tourismnt@nt.gov.au)

**Valid from July 2018  
to 30 June 2019**

Visit the website for full  
terms and conditions.

## REGISTRATION FORM - Australia's Northern Territory International Study Tour program

Please complete the following registration form and submit it with the following: full itinerary, a statement of educational outcomes and confirmation of travel. One registration form is required for each entry - if you are submitting multiple entries, each group must have a separate registration form.

EDUCATION  
INSTITUTION

ADDRESS

CITY

STATE/  
PROVENCE

ZIP CODE

COUNTRY

FULL PHONE  
NUMBER

GENERIC EMAIL

SCHOOL WEBSITE

AUTHORISED  
PERSON

AUTHORISED  
EMAIL

### Person in charge of study tour

NAME

POSITION

EMAIL

### Excursion Details

EDUCATION LEVEL OF STUDENTS      PRIMARY      HIGH SCHOOL      TERTIARY      OTHER

NUMBER OF  
STUDENTS

COST OF STUDY TOUR PER  
STUDENT (IN \$AUD)

NUMBER OF  
ACCOMPANYING ADULTS      STAFF

OTHER

DATE OF  
VISIT

TO

BOOKING AGENCY

CONTACT NAME FOR  
BOOKING AGENCY  
TRAVEL PROVIDER  
ON GROUND

HOW DID YOU HEAR ABOUT THIS PROGRAM

IF OTHER, PLEASE ADVISE HOW

By ticking this box, I indicate that I have read and understood the terms and conditions of this grant program and agree to be bound by these terms and conditions.

SIGNED

DATE

PRIVACY: Information provided in this form will be used by Tourism NT only and never shared with a third party without your express consent. Tourism NT's Privacy Policy can be accessed at <https://northernterritory.com/find-out-more/privacy>

# TERMS AND CONDITIONS

## Northern Territory School Excursion Program

Entry is open to any international study tour group linked to a primary, secondary or tertiary institution ('the Applicant'). The study tour must meet the following minimum requirements:

- Minimum 10 students in the group
- Itinerary must be for at least five (5) nights in the Northern Territory
- The trip must depart between 1 July 2018 and 30 June 2019
- Include at least three of the NT Learning Adventures experiences found on [www.ntlearningadventures.com](http://www.ntlearningadventures.com)

Applicants may submit more than one application if there is more than one group (itinerary) planning to travel to the Northern Territory. The applicant shall retain discretion in allocating the funds between groups, in this case.

### Applying for the program

Your application must include:

- A Registration Form completed in full and signed by a person authorised to bind the Applicant to the terms and conditions of this program;
- A detailed itinerary, showing main activities day by day;
- A statement of no less than 150 words explaining reasons why you are travelling to the Northern Territory including educational outcomes expected on the study tour; and
- A 'proof of purchase' of the study tour (this could be proof of deposits paid to agent, airline travel booked etc). Tourism NT reserves the right to substantiate these claims prior to payment of the program.

All applications must be received six (6) weeks prior to travel. Approved Applicants will be notified by phone or email.

### Payment

If the application is approved by Tourism NT, an amount of AUD1,000 (inclusive of any and all applicable charges and taxes) will be paid as a lump sum to the Applicant.

In order to receive payment, the Applicant will need to:

- Complete and submit a Vendor Creation / Amendment Form;
- Submit an invoice to Tourism NT in their home currency and attach written evidence of the invoiced amount in their home currency being the equivalent of AUD1,000 - for example, a printout from a currency conversion website such as [www.xe.com/currencyconverter/](http://www.xe.com/currencyconverter/)

The payment will be made to the financial account of the Applicant.

### After approval

The approved Applicant agrees to feature Tourism NT's 'Australia's outback' logo on their website or newsletter, student itinerary, social media or other marketing communications. Tourism NT will provide the logo in a suitable format along with any specific usage instructions and limitations. Any related marketing/promotional material produced by the education institution with reference to the Northern Territory study tour must be shared with Tourism NT.

The approved Applicant is required to provide Tourism NT with a report (in any format) on the study tour. This report must be delivered to Tourism NT no later than six (6) weeks after returning home from the Northern Territory or Australia. If the planned excursion is cancelled for whatever reason, any monies paid as part of the funding must be returned to Tourism NT immediately.

The above terms are governed by the laws of the Northern Territory.





## Vendor Creation / Amendment Form

The Northern Territory Government requires information for the purpose of administering vendor account setups and maintenance. The Northern Territory Government will only use such information collected for the purpose of making payments.

**\* Indicates mandatory field**

**Complete either Section A or Section B then complete all remaining sections.**

Vendor Creation / Amendment Form			
<b>Section A - ABN Holder to Complete</b>			
Vendor ID: (if known):			
*ABN Number:		Registered for GST?	Yes <input type="checkbox"/> No <input type="checkbox"/>
*Entity Name:			
*Business/Payee Name:			
*Postal Address:			
*Postcode:			
*Suburb/City:		*State:	
*Telephone Number:			
Fax Number:			
Email Address:			
Or			
<b>Section B – Non-ABN Holder to Complete</b>			
Vendor ID: (if known):			
Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/> Master <input type="checkbox"/> Dr <input type="checkbox"/>
*Individual Given Name/s:			
*Individual Surname:			
*Entity Name: (if applicable)			
*Postal Address:			
*Postcode:			
*Suburb/City:		*State:	
*Telephone Number:			
Fax Number:			
Email Address:			
<b>Section C – Preferred Remittance Method</b>			
Email <input type="checkbox"/>	Fax <input type="checkbox"/>	Post <input type="checkbox"/>	



## Vendor Creation / Amendment Form

Vendor Creation / Amendment Form						
Section D – Accounts Administrator / Primary Contact						
*Given Name:						
*Surname:						
*Position Title:						
Email Address:						
*Telephone Number:						
Section E – Bank Account Details						
*BSB Number: (Branch Identifier)		*Account Number:				
*Name of Financial Institution:						
*Branch Location:						
Section F – Credit Card Facilities						
*Are you facilitated for credit card payments:	Yes <input type="checkbox"/> No <input type="checkbox"/>					
Section G – Declaration						
<p>I declare that I am an authorised representative of the Vendor outlined at Section A or B.</p> <p>I have read and can verify that all of the details outlined above are true and correct.</p> <p>I authorise the Northern Territory Government to send its remittance advice via the method specified at Section C.</p> <p>I authorise the Northern Territory Government, to pay amounts owing to the bank account indicated at Section E.</p> <p>The Northern Territory Government will accept the signature of the authorised representative as conclusive evidence of that person's authority to execute this agreement on behalf of the Vendor. The Northern Territory Government is under no obligation to verify the authority of the undersigned Authorised Representative.</p> <p>The Vendor is responsible for the above particulars and for advising the Northern Territory Government of any changes in the abovementioned particulars within a reasonable time. Payment will be deemed to be made when the Northern Territory Government account is credited. The Northern Territory Government will not be responsible for any delays in payment or errors due to factors outside the reasonable control of the Northern Territory Government, including but not limited to delays or errors in the banking system.</p> <p>The vendor agrees to repay the Northern Territory Government any payments credited to the Vendor in error. The Northern Territory Government reserves the right to offset any amount paid in error against future payments.</p>						
*Signature of Authorised Representative:						
*Date:						